



TRANSPORTATION CABINET

Frankfort, Kentucky 40622
www.transportation.ky.gov/

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Governor

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Acting Secretary

TO: All Prequalified Contractors

FROM: Ryan Griffith, P.E. *RCG*
Director
Division of Construction Procurement

DATE: February, 18, 2010

SUBJECT: Electronic Bidding Conversion-REVISION to previous memo

Beginning in April, a contractor **MUST** register with KYTC as a valid bidder for each project by submitting a Bidder Registration Form. The Bidder Registration Form will contain all projects in a Letting and contractors must register for **each** project they are submitting a bid. The form will be on the Construction Procurement website in the Publications section of a particular Letting. This form must be returned prior to 3 p.m. the day before the Letting. **Failure to register will result in the bid not being accepted by Bid Express and KYTC.** The list of eligible bidders for each project will be on the Bid Express website.

Sales of proposal by KYTC will discontinue after the March Letting. During the transition period of April-June, bids will be accepted either by the traditional method or via Bid Express. Contractors must register by using the Bid Registration Form regardless of the method chosen to submit their bid.

Also, digital ID's will not be issued by Bid Express until training is completed. Contractors should wait until March 15th before beginning the application process for digital ID's.

If you have any questions, please feel free to contact this office at (502) 564-3500.



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